

Olive Township Board of Trustees
Regular Meeting
Thursday, December 15, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, December 15, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Three members of the public were also present.

1. A motion was made by Bronkema and supported by A. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by Vander Zwaag **to approve the Regular Meeting Minutes of November 17, 2022**. Motion carried.
3. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 135,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,004.35. Tax bills have been sent out. Tax Collection is 12/16 and 12/30.
4. Community Comments: none.
5. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit** for a Home Occupation in the Ag Zoning District **for an excavating business for Joel Miedema**, at 6731 120th Avenue, parcel number 70-12-21-400-019, with the following conditions:
 - No more than one employee other than family members.
 - No signage.
 - Site plan reviewed annually.
 - No more than four pieces of equipment on site.
 - No storage of materials from excavation.
 - Outside storage only on the 70'x 70' cement pad to the west of the barn.
 - Screened gate between the barn and the greenhouse required.Motion carried.
6. A motion was made by M. Nienhuis and supported by A. Nienhuis **to send the updated Request for Bids for updating the Olive Township Master Plan out to several companies for bid** before Christmas with bids due by March 1. Motion carried.
7. Discussion was held on the possibility of hiring a recording secretary to help out the Planning Commission with taking minutes during the meeting.
8. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
9. Fire Board – Vander Zwaag passed out the minutes of the recent Fire Board meeting.

10. A motion was made by Wolters and supported by Bronkema **to appoint Wayne Busscher, Jason DeWitt, and Kenneth Vander Zwaag to the Board of Review for a term of two years.** Motion carried.
11. The date for the township clean-up day will be April 29.
12. A motion was made by Bronkema and supported by Vander Zwaag **to accept applications for the supervisor position until January 13** at 4 pm. Motion carried.
13. A motion was made by Bronkema and supported by Vander Zwaag **to approve closing the Olive Township offices on the following dates for 2023 holiday observance:** January 2, May 29, July 3, September 4, November 23-24 and December 25. Motion carried.
14. A motion was made by Bronkema and supported by A. Nienhuis **to approve by Resolution 2022-06 the 2023 meeting schedule** for the Olive Township Board, the Olive Township Planning Commission, and the Olive Township Zoning Board of Appeals (see attached). A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, A. Nienhuis, M. Nienhuis, Wolters. Nays: None. Motion carried. The schedule will be posted in the township offices.
15. A motion was made by Bronkema and supported by Vander Zwaag **to send Al Nienhuis to the upcoming Macatawa Area Coordinating Council meeting.** Motion carried.
16. Meetings:
 - Wolters reported on two MACC meetings he attended recently.
 - Vander Zwaag reported on a meeting he attended with area treasurers.
17. Correspondence was received on the following matters:
 - Macatawa Area Coordinating Council – 2022 Value Book
18. Discussion was held on the possibility of replacing interior lights in the township hall.
19. Discussion was held on the need to replace the water softener in the township hall.
20. Vander Zwaag read a letter of thanks from the board for Supervisor Wolters' 22 years of service on the board.
21. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
22. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only.** Motion carried.
23. A motion was made by Wolters and supported by A. Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:58 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, November 17, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, November 17, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Three members of the public were also present.

1. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of October 20, 2022.** Motion carried.
3. Discussion was held on the fact that due to the new Family Court building project at the County Fillmore Complex, the building inspection fund account needs additional funding. A motion was made by Bronkema and supported by A. Nienhuis **to amend the budget by transferring \$75,000 from the fund balance to the building inspector salaries and wages account.** Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 149,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 9,470.71. Tax bills will be mailed on or about December 1.
5. Community Comments: none.
6. Discussion was held on the scope of work for the updating of the Master Plan. Suggested due date for bids is March 1.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. A motion was made by A. Nienhuis and supported by Vander Zwaag **to replace the missing streetlight at Barry and 136th.** Motion carried.
9. Meetings:
 - Vander Zwaag and Wolters reported on a meeting they attended with MDOT.
 - Vander Zwaag reported on a meeting he attended about the Hidden Timbers PUD.
10. Correspondence was received on the following matters:
 - Traffic counts from OCRC.
11. Discussion was held on the failing water softener in the township hall.

12. A motion was made by Vander Zwaag and supported by M. Nienhuis **to regretfully accept the resignation of Supervisor Todd Wolters** effective December 31. Motion carried.
13. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
14. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only.** Motion carried.
15. A motion was made by Wolters and supported by A. Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:25. Motion carried.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, October 20, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, October 20, 2022, at 7:00 p.m. Treasurer Vander Zwaag called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Supervisor Wolters was absent with notice. Three members of the public were also present.

1. A motion was made by Bronkema and supported by M. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of September 15, 2022**. Motion carried.
3. Clerk's Report – Bronkema gave an update on the upcoming election.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 60,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 12,851.77. The mid-year audit will begin this coming Monday.
5. Community Comments: none.
6. Discussion was held on the proposed scope of work for the Master Plan update. The scope of work will go to the Planning Commission for their input and come back to the board for approval.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
9. A motion was made by A. Nienhuis and supported by Bronkema **to approve the bid from Cutting Edge for winter snow removal**. Motion carried.
10. A motion was made by Bronkema and supported by M. Nienhuis **to approve a Farmland and Open Space Preservation Program Application** from Idlenot Farms, LLC for 10 years for 34 acres on the corner of Barry and 96th, parcel number 70-12-36-400-008. Motion carried.
11. Meetings:
 - Vander Zwaag reported on a county treasurers' meeting—discussion on the school tax collection rate
 - Vander Zwaag reported on a Zeeland Recreation board meeting—working on a new recreation plan

- Bronkema reported on a county clerks' meeting—discussion on changes that may come from Proposal 2
12. Discussion was held on a cemetery matter, with the board giving direction.
 13. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
 14. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only**. Motion carried.
 15. A motion was made by A. Nienhuis and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 7:59 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, September 15, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, September 15, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Matt Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Four members of the public were also present.

1. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Regular Meeting Minutes of August 18, 2022**. Motion carried.
3. Clerk's Report – The county clerk's office conducted an audit on the August election in Olive Township on behalf of the state. There were no problems.
4. Discussion was held on cemetery matters. A motion was made by Vander Zwaag and supported by A. Nienhuis **to install headstone foundations in the new cemetery section** at a cost not to exceed \$35,000. Motion carried.
5. Discussion was held on the fact that due to the new Family Court building project at the County Fillmore Complex, the building inspector account needs additional funding. A motion was made by Bronkema and supported by M. Nienhuis **to amend the budget** by transferring \$ 40,000 from the fund balance to the building inspector salaries and wages account. Motion carried.
6. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 185,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,313.66.
7. Community Comments: Water Resource Commissioner Joe Bush gave an update on county drains.
8. A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use renewal for M&M Kennel to operate a dog kennel at 5004 116th Avenue**, parcel number 70-12-34-400-005. Motion carried.
9. Discussion was held on the fact that the Planning Commission has begun work on the master plan update. Their first order of business is to develop a scope of work in preparation for obtaining bids.
10. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
11. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
12. Discussion was held on obtaining bids for snow removal for township properties.
13. A motion was made by Bronkema and supported by A. Nienhuis **to approve the millage rates on the attached L-4029 report** for use in levying taxes for this year. Motion carried.

14. Meetings:

- Wolters and Vander Zwaag met with OCRC Public Utilities about the Van Buren water line and potential meter station locations.

15. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.

16. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes** by title only. Motion carried.

17. A motion was made by Bronkema and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:07 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, August 18, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, August 18, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Al Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Three members of the public were also present.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve the Regular Meeting Minutes of July 21, 2022 and the Special Meeting Minutes of August 15, 2022**. Motion carried.
3. Clerk's Report – Bronkema reported that the election went well.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 235,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 15,719.75.
5. Community Comments: Paul Kraus is running for Circuit Court Judge and came to introduce himself. Mick Bricker also attended the board meeting.
6. Discussion was held on the new Wyoming water line that will run along Van Buren Street.
7. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices** for payment. Motion carried.
8. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
9. A motion was made by A. Nienhuis and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:05 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Special Meeting
Monday, August 15, 2022, 5:30 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in special session on Monday, August 15, 2022, at 5:30 p.m. Supervisor Wolters called the meeting to order, and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Two members of the public were also present.

1. A motion was made by Bronkema and supported by A. Nienhuis **to approve the agenda.** Motion carried.
2. Community Comments: Garry Smeyers asked a few questions about the millage proposal that was defeated.
3. Discussion was held on the pros and cons of putting the road millage proposal back on the November ballot. Discussion was also held on the need to communicate more clearly what this money is used for.
4. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve by Resolution 2022-05 the wording for a road millage renewal** proposal to be placed on the ballot at the November election. Ayes: Vander Zwaag, A. Nienhuis, M. Nienhuis, Bronkema, Wolters. Nays: None. Motion carried.
5. A motion was made by Vander Zwaag and supported by M. Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 5:55 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, July 21, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, July 21, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. One member of the public was present.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis. Motion **to approve the Regular Meeting Minutes of June 16, 2022**. Motion carried.
3. Clerk's Report – A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of two graves in lot E-52** of the Olive Township Cemetery to **James & Patricia VanOmen**. Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 170,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,911.87.
5. Community Comments: none.
6. A motion was made by Bronkema and supported by M. Nienhuis **to approve the METRO Act Unilateral Permit for Great Lakes Energy Cooperative** for five years, to authorize Supervisor Wolters to sign it on behalf of the township, and to authorize that letters be sent to the company and to the Michigan Public Service Commission notifying them of the approval. Motion carried.
7. Vander Zwaag reported on the recent report from the auditor on his annual audit.
8. Meetings:
 - Wolters & Vander Zwaag – OCRC meeting with township officials.
 - Vander Zwaag – met with Brett Laughlin from OCRC about Port Sheldon paving job.
9. A motion was made by Bronkema and by Vander Zwaag **to approve invoices for payment**. Motion carried.
10. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
11. A motion was made by A. Nienhuis and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:10 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, June 16, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, June 16, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, and Trustee Matt Nienhuis. Trustee Al Nienhuis was absent with notice. Two members of the public were also present.

1. A motion was made by Vander Zwaag and supported M. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of May 19, 2022**. Motion carried.
3. Clerk's Report – Bronkema reported that the election equipment has had standard upgrades done to it, and that the public accuracy tests will take place on June 29 at 8 am.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 82,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,222.27. Tax bills hopefully will be sent out about July 1.
5. Community Comments: none.
6. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit for a 5,680 sq. ft. mini-warehouse** in the Commercial Zoning District, DeWain DeCaire, 70-12-24-400-082, 9797 Port Sheldon St. with the following conditions:
 - Uses in the building limited to general personal storage, cars, boats, and RV's. No Commercial Business operations are to be run out of the storage suites.
 - Fire Chief approval of ingress and egress.
 - Ottawa County Water Resources approval of the site drainage plan.
 - Surety bond or letter of credit submitted in the amount of the required landscaping on the site.
 - Well and Septic permits must be submitted with building permit.
 - Outdoor lighting approved by the Zoning Administrator before building permit is issued.
 - Noise level at property line not to exceed 80 decibels.
 - Approval of the site plan presented including the green belt as shown dated 06/09/22.
 - The requirement to follow all off street loading and unloading, following Section 23.05 of the zoning ordinance.
 - A letter from Ottawa County Road Commission showing that a deceleration/acceleration lane is not required (or construction if required) before building permit is issued.Motion carried.

7. Fire Report – Treasurer Vander Zwaag reported on fire department matters.
8. A motion was made by Bronkema and supported by Vander Zwaag **to approve the 10-year Uniform Video Service Local Franchise Agreement with Comcast** and to authorize Clerk Bronkema to sign the agreement on behalf of the township. Motion carried.
9. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve the Purchase of Development Rights Application for the Veldheer farm** located at 13304 Blair Street, parcel 70-12-20-300-015. Motion carried with one abstention.
10. A motion was made by Wolters and supported by M. Nienhuis **to approve the contract with Spectrum 30 Mbps for fiber internet** for the township for 5 years at the cost of \$395 per month. Motion carried.
11. Meetings:
 - Wolters met with Paul Sachs and John Shay from the county.
 - Vander Zwaag reported on a recent treasurer meeting.
 - Bronkema reported on a recent clerks meeting.
12. Discussion was held on cemetery matters.
13. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
14. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
15. A motion was made by Bronkema and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:23 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, May 19, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, May 19, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Six members of the public were also present.

1. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of April 21, 2022**. Motion carried.
3. Clerk's Report – Bronkema reported that she turned in the millage resolutions paperwork to the county so that the millage proposals will be on the August ballot.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 48,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 12,533.57. The annual audit began yesterday.
5. Community Comments: Gretchen Cosby came to the board meeting to introduce herself. She is running for District 1 Commissioner.
6. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit renewal for Turkey City Partnership for a sand mining operation** at approximately 7796 136th Avenue, parcel numbers 70-12-17-100-003 and 70-12-17-200-001. Motion carried.
7. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit renewal for a sand mining operation for H & R Sand Mine** at parcel numbers 70-12-06-100-003, 70-12-06-100-004, 70-12-06-100-019 and 70-12-06-100-024 on Fillmore Street. Motion carried.
8. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
9. Discussion was held on the need to find new providers for internet and phone service for the township hall.
10. Meetings:
 - Wolters attended a Macatawa Area Coordinating Council meeting.
 - Vander Zwaag attended the Legislative Forum at the County.
11. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.

12. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only.** Motion carried.
13. A motion was made by Vander Zwaag and supported by Wolters **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:10 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, April 21, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, April 21, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Three members of the public were also present.

1. A motion was made by Wolters and supported by Bronkema **to approve the agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Regular Meeting Minutes of March 17, 2022**. Motion carried.
3. A motion was made by Bronkema and supported by A. Nienhuis **to approve the transfer of two graves in lot D-50** of the Olive Township Cemetery to **Steve & Sandy Steggerda**. Motion carried.
4. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of four graves in lot D-90** of the Olive Township Cemetery to **Duane & Cindy Wolters**. Motion carried.
5. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of two graves in lot D-73** of the Olive Township Cemetery to **Doug & Cindy Brouwer**. Motion carried.
6. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of four graves in lot D-37** of the Olive Township Cemetery to **Dave & Kathy Rouwhorst**. Motion carried.
7. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of one grave in lot D-34** of the Olive Township Cemetery to **Ted Brouwer**. Motion carried.
8. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of four graves in lot D-55** of the Olive Township Cemetery to **Marlin & Paula Brandsen**. Motion carried.
9. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of two graves in lot D-20 and one grave in lot D-35** of the Olive Township Cemetery to **Jeff & Amanda Miles**. Motion carried.
10. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 225,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,986.51.
11. Community Comments: Frank Garcia is one of the County Commissioners. He is running for re-election this year and will be our Commissioner if elected due to redistricting.
12. A motion was made by A. Nienhuis and supported by Bronkema **to approve** the Planning Commission's recommendation for **a temporary seasonal use permit for TNT Fireworks to sell fireworks** at 13714 Port Sheldon from June 17 to July 5, 2022 with the requirement that he provides a copy of the inspection. Motion carried.

13. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
14. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
15. A motion was made by Bronkema and supported by M. Nienhuis **to approve by Resolution 2022-03 the wording for a road millage renewal** proposal to be placed on the ballot at the August election. Ayes: Vander Zwaag, Bronkema, M. Nienhuis, A. Nienhuis, Wolters. Nays: None. Motion carried.
16. A motion was made by Bronkema and supported by M. Nienhuis **to approve by Resolution 2022-04 the wording for a fire equipment renewal** proposal to be placed on the ballot at the August election. Ayes: A. Nienhuis, Vander Zwaag, M. Nienhuis, Bronkema, Wolters. Nays: None. Motion carried.
17. A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve gravel projects for several township roads** at a cost not to exceed \$150,000. Motion carried.
18. Township Clean Up Day – April 23
19. Brett Geertsma, Director of Zeeland Recreation gave an update on the upcoming millage.
20. Meetings:
 - Wolters – Broadband meeting at the county
 - Vander Zwaag – Treasurer’s Meeting on ARPA
 - Bronkema and Wolters – Farmland & Water Quality Conservation Meeting with Ottawa Conservation District
 - Bronkema – Ottawa County Clerk’s Association Meeting talked about upcoming election and redistricting
21. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
22. A motion was made by A. Nienhuis and supported by Bronkema **to approve publication of minutes by title only**. Motion carried.
23. A motion was made by Bronkema and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:47 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, March 17, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, March 17, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Matt Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Treasurer Randy Vander Zwaag was absent with notice. Eight members of the public were also present.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis to approve the **agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Regular Meeting Minutes of February 17, 2022**. Motion carried.
3. Clerk's Report – Bronkema reported that applications for the May election have been mailed out for voters who are on the permanent absentee voter list.
4. A motion was made by Bronkema and supported by M. Nienhuis to approve the sale of four **graves in lot D-72** of the Olive Township Cemetery to **Roger & Carolyn Brandsen**. Motion carried.
5. Amanda Miles requested permission from the board to bury her brother in graves she owns. A motion was made by A. Nienhuis and supported by Bronkema to make an exception to the ordinance **to allow Amanda Miles to bury her brother Bill**, who she is caretaker of, in graves owned by the Miles family. Motion carried.
6. Treasurer's Report -- Wolters reported a transfer of \$ 56,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,536.31.
7. Community Comments: Scott Robertson came to the board to inquire if he could host weddings in his barn. He has spoken with his neighbors, and they do not have a problem with the idea. The board informed him that wedding barns are not allowed under our current ordinances, and that even if they were, it is a difficult thing to bring an old barn up to the commercial standards needed to operate a business like this.
8. Sexton Brian Raak discussed cemetery care matters with the board.
9. A motion was made by A. Nienhuis and supported by Bronkema **to approve the Planning Commission's approval of the site plan from DeWind One-Pass Trenching for a proposed 11,970 sq. ft. storage building** to be built at 13444 Barry Street, parcel number 70-12-32-300-034. Motion carried.
10. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit renewal for Kent and Sherri Merryman of**

Windy Hills Kennels to operate a dog kennel at 7552 128th Avenue, parcel number 70-12-16-300-017. Motion carried.

11. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve** the Planning Commission's recommendation for **a temporary seasonal use permit for Andrew Machiela to sell flowers, produce, Christmas trees, and miscellaneous related items from May 1 to December 20 at 9622 Port Sheldon Street**, parcel number 70-12-25-200-032. Motion carried.
12. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
13. Sara Bronkema, Michigan Department of Ag and Rural Development Right to Farm Inspector, gave a presentation to the board on the Right to Farm Act and answered questions.
14. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
15. Wolters opened the public hearing on the budget. After hearing no comments from the general public, the public hearing was closed. After discussion by the board, a motion was made by M. Nienhuis and supported by A. Nienhuis **to approve by Resolution 2022-02 the General Appropriations Act for budget year 2022-2023**. A roll call vote was taken. Ayes: A. Nienhuis, M. Nienhuis, Bronkema, Wolters. Nays: None. Absent: Vander Zwaag. Motion carried.
16. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Fee Schedule as amended** (see attached). Motion carried.
17. Discussion was held on the need to send out a newsletter.
18. A motion was made by Bronkema and supported by A. Nienhuis **to approve the payment of bills to the end of the fiscal year**, March 31, 2022. Motion carried.
19. Meetings:
 - MACC meeting -- Wolters
20. A motion was made by Bronkema and supported by Wolters **to approve invoices for payment**. Motion carried.
21. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve publication of minutes by title only**. Motion carried.
22. A motion was made by Bronkema and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:42 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, February 17, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, February 17, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Al Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Two members of the public were also present.

1. A motion was made by Bronkema and supported by Vander Zwaag **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of January 20, 2022.** Motion carried.
3. A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of two graves in lot D-36 of the Olive Township Cemetery to Mindy Kortman.** Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 60,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,620.13.
5. Community Comments: none
6. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
7. A motion was made by Vander Zwaag and supported by M. Nienhuis **to reappoint Mike Nephew to the Fire Board for a term of six years.** Motion carried.
8. A motion was made by Wolters and supported by Vander Zwaag **to appoint Randy Baumann to the Fire Board to finish out the remaining four years of Rick Raak's term.** Motion carried.
9. Vander Zwaag passed out the minutes for the Fire Board and presented the proposed fire department budget. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the Olive Township Fire Rescue 2022-23 budget as presented.** Motion carried.
10. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve collecting summer taxes for West Ottawa School District.** Motion carried.
11. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve collecting summer taxes for Zeeland School District.** Motion carried.
12. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve collecting summer taxes for Ottawa Area Intermediate School District.** Motion carried.
13. A motion was made by Wolters and supported by M. Nienhuis **to adopt the 2022 Federal Poverty Guidelines for use by the Olive Township Board of Review and the Application** (see attached). Motion carried.

14. A motion was made by Wolters and supported by A. Nienhuis **to reappoint Dwayne Dreyer and Kirk Assink to the Zoning Board of Appeals** for a term of three years. Motion carried.
15. A motion was made by Wolters and supported A. Nienhuis **to reappoint Adrian Meekhof to the Planning Commission** for a term of three years. Motion carried.
16. A motion was made by A. Nienhuis and supported by Vander Zwaag **to set the date for the public hearing for the 2022-23 budget for March 17, 2022 at 7:30 pm.** Motion carried.
17. Discussion was held on the Township Clean-up planned for Saturday, April 23.
18. A motion was made by Wolters and supported by A. Nienhuis **to raise the cost of each grave in the current section of the Olive Township Cemetery to \$250 per grave** effective April 1, and **to set the cost of each grave in the new section at \$400 per grave** once it is open for sales. Motion carried.
19. Meetings:
 - Wolters – Meeting with OAISD on internet service
 - Bronkema – Clerk’s Meeting
20. Correspondence was received on the following matters:
 - Lakeshore Advantage—Letter
 - Ottawa County 911 Amendment
21. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
22. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only.** Motion carried.
23. A motion was made by A. Nienhuis and supported by M. Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 9:30 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, January 20, 2022, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, January 20, 2022, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Three members of the public were also present.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of December 16, 2021**. Motion carried.
3. Clerk's Report – Bronkema reported on new district boundaries and the fact that new voter ID cards will have to be sent out to all voters before the May election.
4. A motion was made by Bronkema and supported by Vander Zwaag **to amend the budget to increase Building and Grounds Supplies by \$15,000 and decrease Capital Outlay by \$15,000**. Motion carried.
5. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of one grave in Lot D-88** of the Olive Township Cemetery to Deb Schierbeek and **the transfer of one grave in Lot C-86** of the Olive Township Cemetery to Mark and Sue Overkamp. Motion carried.
6. Discussion was held on the improvements to the cemetery.
7. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 71,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,317.24.
8. Community Comments: none.
9. Fire Report – Vander Zwaag reported that the new rescue truck should be here next week. A Fire board meeting is scheduled for next month.
10. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve by Resolution 2022-01 a salary increase to \$26,400 for the supervisor, treasurer, and clerk** for fiscal year 2022-23. A roll call vote was taken. Ayes: Vander Zwaag, M. Nienhuis, A. Nienhuis, Bronkema, Wolters. Nays: None. Motion carried.
11. Township Cleanup will be held April 23.
12. Meetings:
 - Wolters--Ottawa Conservation District
 - Vander Zwaag—County Treasurer meeting

13. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
14. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve publication of minutes by title only.** Motion carried.
15. A motion was made by M. Nienhuis and supported by A. Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:42 pm.

Lona Bronkema, Olive Township Clerk